

REVIEW PROCEDURE FOR ARTICLES IN „VOX PATRUM”

1. Review procedure for articles in “Vox Patrum” conforms to instructions included in the booklet by the Ministry of Science and Higher Education entitled “Good practices in review procedures in science”, Warsaw 2011.
2. All authors, who send their articles for publication in this periodical, express their agreement to the review procedure.
3. All articles are first subjected to assessment by the editorial staff.
4. The next step involves reviews by two reliable reviewers, who are not members of the editorial staff of this periodical and have at least a doctorate degree.
5. The received articles will not be sent to reviewers from the same institution as the authors or to persons, who may be in the conflict of interests with the author.
6. All articles are reviewed confidentially and anonymously.
7. All articles are given a review number, which identifies them in the successive stages of the editorial process.
8. Reviewers may not use the knowledge about the work under review before its publication.
9. Reviewers send their prepared reviews in electronic form to the e-mail address of the editorial staff given on the review form and also on paper with handwritten signature, which is stored in the editorial facilities for the period of five years.
10. The final decision about publishing is made by the chief editor on the basis of the analysis of comments included in the review and also on the basis of the final version of the article sent by the author.
11. Once a year the editorial staff updates the periodical’s Internet site with the list of all reviewers involved in the review process.